

U.G. Intermediate Examination

Kishore Bharati Bhagini Nivedita College (Co-Ed)

2020

English-Chg: LANGUAGE

Paper: CMEC

Full Marks – 50

Time: Two Hours

Examinees must send the scanned copies of their answer scripts to following email accounts:

I. Englishdepartmentkbbnc@gmail.com

&

II. nilaanjanaa@gmail.com

Candidates are required to give their answers in their own words as far as practicable.

1) Answer any two of the following questions. $2 \times 20 = 40$ marks.

- (A) Write a notice as the head of the manufacturing unit to increase the working hour for an hour for coming 15 days with assured overtime remuneration to meet the sudden increase of demand of their product.
- (B) As a Supervisor of a firm invite all departmental heads in a meeting with following agenda: 1. Methods of increasing client base. 2. Development of skill of office-bearers/workers. 3. Arrangement of orientation programmes and workshops. 4. Advancement of technological knowledge. 5. Miscellaneous.
- (C) Write a newspaper report covering the falling down of an important bridge during a span of half-an-hour causing probably huge loss of life and property.
- (D) Write a letter to the vender who is delaying the supply of the material as per the contract and caution him that with farther delay without intimation will see the order as cancelled.
- (E) Write a CV and attach it to your application for the post of a salesman/person of a company manufacturing hand sanitizer.

2) Correct the following (any ten) and write down the right sentence. $10 \times 1 = 10$ marks.

I am study.

Are you fine today.

I ate coffee yesterday.

Ronka is a cheater.

Jenny singed really well.

I watched the movie tomorrow.

Remo run faster than Dombo.

Dilli is a capital of India.

Titli draws good than Srija.

The examination will be held to first of December, 2020.

Cloud and thunder is close companions.

Stevenson left the stage with boldly steps.

Rabina and his sister Sabina are good dancers.